



# Camp Herrlich



101 Deacon Smith Hill Road  
Patterson, New York 12563

Phone: (845) 878-6662 Fax: (845) 878-2030  
[www.campherrlich.org](http://www.campherrlich.org)

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*Thank you for your interest in Camp Herrlich.*

Our Board of Directors consists of 20 members, 11 members needed for a quorum.  
Board members serve rotating 3-year terms, unless otherwise appointed.  
Approximately 1/3 of the board is up for re-election each year.

## **General Duties & Responsibilities of the Board of Directors**

- Be familiar with the organization's history, mission, programs, finances, fundraising & policies
- Establish and maintain a plan of organization that is consistent with our mission
- Supports the development of a long range strategic plan consistent with our mission
- Act on the basis of group discussion to achieve outcomes consistent with our mission
- Support a process for the preparation of an annual budget
- Responsible for securing & managing adequate financial resources
- Develop & participate in standing committees to address specific concerns
- Promote the organization in the wider community
- Suggest new, non-Board individuals for committee membership
- Provide stewardship in the use of resources
- Select and hire a qualified Executive Director
- Provide policy & direction to the Executive Director
- Serves as a mediator in conflicts between senior staff & the executive director
- Ensure the organization's fulfillment of legal & ethical responsibilities

## **Specific Expectations of Each Board Member**

- Attend a minimum of 3 scheduled Board meetings per year
- Review reports from the Executive Director
- Actively participate in a minimum of one standing committee
- Regularly attend committee meetings
- Assist in the Development efforts of the organization
- Personally contribute a minimum of \$100 per year
- Actively participate in Development Event(s) each year to raise \$5000 per Board member

**BOARD OF DIRECTORS APPLICATION**

**PERSONAL DATA: (Please print)**

**Name**

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**Address:**

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**Phone #** \_\_\_\_\_

**Fax#** \_\_\_\_\_

**Email** \_\_\_\_\_

**Employer/Occupation** \_\_\_\_\_

**How did you hear about Camp Herrlich?**

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**Why are you interested in serving on the Board of Directors Camp Herrlich?**

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**Please describe your personal business experience and/or life skills that would enhance your board service:**

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